



State Agency

Commute Trip Reduction

Washington Workers

Partners in Smart Commuting

**seventh annual report
to the**

Commute Trip Reduction Task Force

April 1999



Washington State Department of
General Administration

Department of General Administration

Seventh Annual Report To the Commute Trip Reduction Task Force April 1999

Washington's Commute Trip Reduction (CTR) law was passed by the Legislature in 1991. The law's intent is to improve air quality, reduce traffic congestion, and reduce the consumption of petroleum fuels. The law requires state agencies to develop and implement substantive programs for their employees and the Department of General Administration to submit an annual report to the Task Force outlining the accomplishments and challenges experienced at state worksites. This report identifies the accomplishments and challenges experienced by state agencies in the sixth year of CTR program implementation.

Agencies and Employees

The primary goal of the State Agency CTR Program is to provide state agencies, worksites, and employees with CTR program assistance and services in a cost-efficient and responsive manner. RCW 70.94.551 mandates General Administration to coordinate the program to ensure that state worksites are in compliance with local CTR ordinances and that the State, as an employer, is meeting its mandated role to demonstrate leadership by implementing aggressive and effective commute trip reduction programs.

The State Agency CTR Program supports over 72,000 employees in 58 agencies, including colleges and universities, at 243 worksites in 14 counties. Forty-seven agencies are affected by the CTR legislation, with a total of 109 affected worksites. Many affected agencies also offer CTR programs to employees at nonaffected worksites. In addition, eleven nonaffected agencies and one nonaffected college voluntarily implemented CTR programs.

Interagency Task Force Activities

Incentive/Subsidy Guidelines

In July 1998, the Interagency Task Force (ITF) adopted and distributed guidelines for agencies to follow when providing incentives and/or subsidies to their employees. Included was a process for tracking the subsidies to ensure that agencies provide their incentives as a reimbursement. Giving an employee a subsidy *before* the employee has met the requirements of the agency's CTR program would be considered a loan of the State's credit. To avoid any questions, agencies must adopt a policy of reimbursement to the employee rather than a policy that allows for pre-payment.

Voluntary Parking Cash Out

An ITF subcommittee determined that the Federal Voluntary Parking Cash-Out Program is not a viable option at state facilities for several reasons:

1. RCW 43.01.240 (3) reduces the amount of parking an agency can lease for its employees to the amount outlined in local jurisdiction's zoning ordinances.
2. Because agencies are required to reduce the amount of parking they lease, there is no additional parking to eliminate.
3. Almost all leases have parking included; in order for parking cash out to work, parking must be unbundled from the lease and be either a line item or a separate lease.
4. The idea behind parking cash out is that it be revenue neutral for the employer – meaning that when offering parking cash out to the employees, the employer must be able to eliminate as many parking spaces as the number of employees wanting to cash out.
5. Equity could become an issue for those employees who are unable to participate in the program.
6. The possibility that once the parking at a worksite is reduced or eliminated, the amount an agency does not have to use for parking could be reflected in a budget reduction.

Pre-Tax Transportation Benefit

Another option being explored by the ITF with the Office of Financial Management is the pre-tax transportation benefit. This Internal Revenue Service program, adopted in January 1999, allows an employer to offer a pre-tax benefit to employees for transit and vanpool fares, saving payroll taxes for both the employer and the employee. Included in the discussion is the option that would allow employees who pay for parking, to pay for the parking as a pre-tax benefit.

STATE AGENCY CTR PROGRAM HIGHLIGHTS

Subsidy and Incentive Programs

Eleven new subsidy programs at state agency worksites have been implemented or enhanced since April 1998. Most were created in response to the two grant programs offered by the Washington State Department of Transportation (WSDOT). Currently twenty-three state agencies and nine colleges offer CTR subsidies to some or all of their employees. Funding for agency CTR subsidy programs are from parking fees, internal fund sources and/or WSDOT grants. ([See Attachment A, Incentives and Subsidies](#))

Employer Subsidy Grants

One million dollars for subsidy programs was allocated through WSDOT's Employer Subsidy Grants. The grants allow public employers that are ineligible for the tax credit benefit to receive the same subsidy benefit enjoyed by the private employer. Nine agencies and one college have applied for and are receiving grants totaling \$209,469. ([See Attachment B, Employer Subsidy Grants](#))

Employer Services Grant Program

In July 1998 the CTR Office at WSDOT accepted applications for its Employer Services Grants. The grants were to be used to overcome barriers to reducing single occupant vehicle trips coming to the worksite. CTR-affected employers in Clark, King, Kitsap, Pierce, Snohomish, Spokane, Thurston, Whatcom and Yakima Counties were eligible to apply.

WSDOT received 139 applications totaling \$2.85 million, from public and private employers in the CTR affected counties. Forty of the requests were funded for a total of \$500,000 (17.5%).

Sixteen state agencies (including five colleges) submitted 43 applications to fund CTR program enhancements at 31 worksites for a total request of \$787,548. Eleven grants, totaling \$101,800 were awarded to seven agencies (including three colleges) for programs at ten worksites. Nine grants (out of 21 requests) support agency CTR subsidy and incentive programs. Two, (out of 12 requests) supported bicycle facilities. Of the ten remaining requests that were not funded, six supported teleworking (equipment and training), three were to meet staffing needs, and one was for a bus stop and shelter. *(See Attachments C and D)*

Parking Programs at Co-located Worksites

Parking for employees at co-located facilities where there is a common parking lot, creates issues and challenges for state agencies. Four agencies (DSHS, WSDOT, Department of Retirement Systems, and the Office of Financial Management) moved to a new complex in Tumwater in February. Parking at the site was capped by the City in order for it to be in compliance with the Growth Management Act. In addition, the City required the developer to submit a commute trip reduction plan for the entire site. Working with the tenant agencies and Intercity Transit, state agency CTR program staff developed a parking and CTR program for the entire site. This is the first time that four agencies have worked together on a single parking and CTR program.

The pilot-parking program currently has two identified zones and a situation where one of the four agencies is charging its employees a parking fee. To ease the parking, overflow parking for employees and visitors has been leased from a church across the street. The goal for the complex is to have one zone for parking at the completion of the pilot in six to nine months.

One of the positive outcomes of the CTR program is that each of the agencies will offer CTR subsidies to their employees where only one had provided them before. This strong commitment on the part of the agencies will encourage employees to utilize alternative commute modes.

The model from the Tumwater program will be used at other sites in Thurston County for similar programs. Over the next year it is anticipated that another pilot program will be implemented in Lacey where two new facilities are being developed next to several existing buildings. A third could be implemented in Olympia at a large existing complex.

Worksite Support

All participating state worksites continue to receive the following:

- ◇ The guaranteed ride home (GRH) program continues to be very popular, cost-efficient and effective for state worksites. Currently agencies in eight of the nine counties can participate in a GRH program. The program will soon be available in the ninth county as well.

- ◇ Promotional Items. This year the State Agency CTR program provided vouchers to all participating worksites that they could redeem for promotional items for the 1998 Washington State Rideshare Organizations' Rideshare Week. A budget reduction in the second year of the biennium meant that promotional items were not available for the 1999 Oil Smart Campaign.
- ◇ Free bicycle racks and "reserved for rideshare vehicle" signs provide worksites an additional incentive for promoting bicycling, carpooling, and vanpooling.

Continuing Challenges

- ◇ Funding for the State Agency CTR Program is allocated from the Air Pollution Control Account. Because of a shortfall in the account, the budget for the next biennium will be reduced by an additional nine percent on top of the seven percent reduction that was necessary in the 1997-99 biennium, for a total of sixteen percent. The challenge for the program will be to be able to continue the support provided to the agencies, especially the guaranteed ride home program.
- ◇ Along with funding issues, equity of incentives and subsidies provided to employees continue to be an issue among agencies because of the differing levels and amounts provided to employees. Fifteen new subsidy programs were implemented over the last year. Currently, twenty-three agencies (including 9 colleges) offer subsidies or incentives to their employees who use alternative commute modes. While this is positive, employees in agencies where no subsidies are offered question the fairness. (*See Attachment A, Incentives and Subsidies*)
- ◇ Management support is the number one component present in all successful CTR programs, both private and public. While management support among state agencies has increased over the last year, due mainly from the excitement generated by the grants provided by WSDOT, employees continue to express the need for more visible support from divisional or worksite managers, agency directors, the Legislature, and the Governor.
- ◇ STAR (State Agency Rider) Pass program is being designed by General Administration and Intercity Transit to replace the current state shuttle system in Thurston County. Free annual transit passes would be provided to all state employees who work in Thurston County. The STAR Pass would enable employees to use all Intercity Transit services except the Tacoma Express. A free shuttle would continue to circulate throughout downtown Olympia, the Capitol Campus, and Eastside Plaza. Additional service would be provided to the Department of Ecology, Airdustrial Park in Tumwater, and to the Bristol Court area on Courthouse Hill. Visitors and the public would continue to be able to ride Intercity Transit busses free from state parking on the Deschutes Parkway to the Capitol Campus and back. A decision on if and when to move to this new program will be made this fall.
- ◇ State Agency CTR Program staff will continue to explore ways to provide a comprehensive CTR incentive package to state employees. The package will need to support incentives for a range of modes so that all employees could participate. Once adopted by the ITF and OFM the package would be presented to the legislature. Ways to fund the package must also be developed.

Attachment A
Incentives and Subsidies
(April, 1999)

STATE AGENCIES

Administrator for the Courts – Implemented June 1997

- ◇ Funded through \$15/month parking fees
- ◇ Offered to all employees at all worksites
- ◆ Up to \$65 a month for transit, vanpool
- ◆ Free carpool/vanpool parking

Agriculture – Implemented October 1998 (Pilot program through June 1999)

- ◇ Funded through operating budget and WSDOT grant (through June 1999)
- ◇ Offered to employees in Thurston County worksites (2)
- ◆ \$10 a month for bus/vanpool
- ◆ \$10 a month for carpooling, biking and walking

Attorney General – Offered in King County, July 1997; Thurston County, October 1998

- ◇ Funded through agency operating budget and two WSDOT grants (through June 1999)
- ◇ Offered to all employees in all worksites (March 1999)
- ◆ 75% of vanpool, transit, or ferry passes up to \$65
- ◆ \$15/month for carpool

Auditor – Implemented February 1997 (Nonaffected Agency)

- ◇ Funded through operating budget
- ◇ Offered
- ◆ Up to \$40 a month for transit
- ◆ \$25/month for vanpool, carpool, biking and walking

Community, Trade & Economic Development – Implemented September 1996

- ◇ Funded through \$10/month parking fee at one worksite
- ◇ Offered to all employees at all worksites
- ◆ 50% of transit/vanpool/ferry fare – no cap
- ◆ Free carpool/vanpool parking
- ◆ Bike racks, lockers, picnic tables

Corrections:

Corrections, Headquarters - Implemented November 1994

- ◇ Funded through \$15/month parking fees at DOC Headquarters
- ◇ Offered only to DOC employees in Olympia Headquarters facility
- ◆ Up to \$30 a month for transit/vanpool
- ◆ Free, preferential parking for carpools and vanpools

Corrections, Airway Heights Correction Center – Implemented October 1998

- ◇ Funded through WSDOT grant (only through June 1999)
- ◇ Offered to DOC employees at Correction Center
 - ◆ \$25/month to employees who use carpool or vanpool 60% of the time
 - ◆ \$10/month bus subsidy plus \$50/month subsidy

Corrections, Washington Corrections Center for Women, Gig Harbour

- ◇ Funded through WSDOT grant through June 1999
- ◇ Offered to DOC employees at Correction Center
 - ◆ 3 months of fully subsidized vanpool fare

Ecology – Implemented pilot program from March 1999 through May 1999

- ◇ Funded through operating budget
- ◇ Offered to DOE employees at headquarters only
 - ◆ \$2 a day for bus, vanpooling, carpooling, biking and walking

Employment Security – Implemented February 1998

- ◇ Funded through parking fees at \$15/month collected off-campus in Thurston County
- ◇ Offered to ESD employees who register in CTR program
 - ◆ Up to \$40/month transit and vanpool

Office of Financial Management – Implemented April 1999

- ◇ Funded through parking fees at \$15/month collected at Tumwater site
- ◇ Offered to employees at Tumwater site only
 - ◆ \$2/day for transit, vanpool, carpool, walk, or bike
 - ◆ Commuter Bonus Vouchers for bus/vanpool users as option to \$2 a day
 - ◆ Free carpool parking (2 person or more)
 - ◆ 4 parking passes/month to carpoolers

General Administration – Implemented October 1998

- ◇ Funded through operating budget and WSDOT grant (through June 1999)
- ◇ Offered to GA employees at all worksites
 - ◆ \$2 a day for bus, vanpooling, carpooling, biking and walking
 - ◆ Preferential parking for car/vanpools provided through Campus Parking

Department of Health – Implemented 1995

- ◇ Funded through parking fees at \$7.50/month and two WSDOT grants (through June 1999)
- ◇ Offered only to DOH employees at Eastside Plaza in Olympia
 - ◆ Up to \$20 a month for bus (3 days minimum a week)
 - ◆ Up to \$40 a month for vanpooling
 - ◆ Up to \$25 a month for carpooling, biking and walking
 - ◆ Up to \$15 a month for CWW and teleworking
 - ◆ Free parking for 60% carpooling

Historical Society, Tacoma – Implemented July 1997 (Non affected agency)

- ◇ Funded through parking fees (\$4 to \$20/month)
- ◇ Offered to all employees
- ◆ Up to \$20 a month for transit or vanpool
- ◆ Free parking if alternative modes used 60% of the time, 2 or more for carpool

House of Representatives – Implemented in 1992

- ◇ Funded through operating budget
- ◇ Offered to all permanent employees at all worksites
- ◆ Up to \$50 for transit

Information Services – Implemented 1994

- ◇ Funded through parking fees of \$15/month
- ◇ Offered to all employees at all worksites
- ◆ Up to \$50 a month for transit or vanpool
- ◆ Free parking for carpools of 2 or more DIS employees (pay half if second rider is not DIS)

Labor and Industries – Implemented in July 1996

- ◇ Funded through individual program budgets and WSDOT grant (through June 1999)
- ◇ Program offered to all employees at all worksites
- ◆ Up to \$65 a month for transit, vanpool, or ferry
- ◆ Vanpool driver stipend (funded through WSDOT grant)
- ◆ Express service from Lacey to Tumwater

Licensing – Implemented May 1998

- ◇ Funded through each division's operating budget
- ◇ Offered to employees statewide
- ◆ Up to \$40 a month for transit
- ◆ Up to \$20 a month for vanpool
- ◆ \$15 parking fee for zoned; \$50 reserved parking (off campus)
- ◆ Free carpool/vanpool parking

Liquor Control Board – Implemented in 1995

- ◇ Funded through operating budget approved by Board
- ◇ Offered only to employees at Headquarters
- ◆ \$20 a month for transit
- ◆ Up to \$30 a month for vanpool
- ◆ \$0.75 a day for carpooling, biking or walking
- ◆ \$1.50 /day for carpooling 10 miles or more
- ◆ \$1.50/day for biking 8 miles or more
- ◆ \$1.50/day for walking 2 miles or more

Retirement Systems – Implemented April 1999

- ◇ Funded through agency operating budget and WSDOT grant (through June 99)
- ◇ Offered to all employees in two worksites
- ◆ \$2 a day for bus, vanpooling, carpooling, biking and walking

Revenue – Implemented in 1997

- ◇ Funded through agency operating budget
- ◇ Available to all employees at all worksites
- ◆ Up to \$50 a month for transit/vanpool

Senate – Implemented in 1993

- ◇ Funded through operating budget
- ◇ Offered to all permanent employees at all worksites
- ◆ Up to \$50 for transit
- ◆ Free carpool/vanpool parking provided through Campus Parking

Social & Health Services:

King County Eastside CSO – Implemented October 1998

- ◇ Funded through internal funds and WSDOT grant (through June 1999)
- ◇ Offered to DSHS employees in three Divisions (after 6/99, only to CSO employees)
- ◆ \$45/month transit or vanpool subsidy
- ◆ \$11, \$22 or \$33/month carpool (12 times a month)

DDS and HCS at Point Plaza, Tumwater – Implemented January 1999

- ◇ Funded through internal funds
- ◇ Offered to DSHS employees at Point Plaza only
- ◆ \$2/day for transit, vanpool, carpool, walking, or biking (paid quarterly)

Eastern State Hospital, Tacoma – Implemented 1997

- ◇ Funded through internal funds
- ◇ Offered to all employees
- ◆ \$5 a month for transit or vanpool
- ◆ \$1 a month for carpool

Lakeland Village, Spokane - Implemented 1998

- ◇ Funded through internal funds
- ◇ Offered to all employees
- ◆ \$5.00 a month for bus

Community Services Office, Seattle

- ◆ Landlord provided subsidy of \$10 a month for transit

State Patrol – Implemented October 1998

- ◇ Funding from employees' Section's budget and WSDOT grant (through June 1999)
- ◇ Offered to employees at CTR affected or voluntary worksites
- ◆ \$20/month for transit, vanpool, carpool, walk or bike 8 or more times a month

Transportation – Implemented 1992

- ◇ Funded through program budgets and WSDOT grant (through June 1999)
- ◇ Offered to WSDOT employees statewide
- ◆ Up to \$50 /month for transit/vanpool (60% of the time, 60% of the trip)
- ◆ \$35 a month for carpooling, biking and walking (60% of month)
- ◆ Flex Pass provided to King County employees
- ◆ Up to 4 free day parking passes for Headquarter employees

COLLEGES AND UNIVERSITIES

Bellevue Community College – Implemented 1993

- ◇ Funded through internal funds
- ◇ Offered to CTR affected employees
- ◆ 80% bus and vanpool subsidy
- ◆ \$1/mile/month (paid quarterly) for carpool, bicycle, or walking commuting

Clark College – Implemented 1994

- ◇ Funded through parking fees
- ◇ Offered to faculty, staff and students
- ◆ Free one-zone bus pass (\$18/month)
- ◆ Reserved parking for carpool/vanpool

Eastern Washington University – Implemented July 1994

- ◇ Funded through parking fees and WSDOT grant (through June 1999)
- ◇ Offered to faculty and staff
- ◆ Bus subsidy of \$17/month
- ◆ Walkers, bikers and carpools (through June 1999) receive a \$15 gift certificate for 25% participation, plus \$1 for each day they participate, up to \$20. (\$35/month max.)

Everett Community College – Implemented October 1998

- ◇ Funded through parking fees and WSDOT grant (through June 1999)
- ◇ Offered to faculty and staff
- ◆ \$20/month transit subsidy
- ◆ \$8/month incentive for carpooling 3 times a week or 60%, 2 or more riders

The Evergreen State College – Implemented December 1998

- ◇ Funded through two WSDOT grants (through June 1999)
- ◇ Offered to faculty and staff
- ◆ \$10/month for transit/vanpool
- ◆ Preferential parking for carpools (2 or more)
- ◆ Free local bus passes for students (paid through student fees)

Seattle Community Colleges – Implemented September 1995

- ◇ Funded through parking fees and WSDOT grant (through June 1999)
- ◇ Offered to faculty, staff, and students at three campuses
- ◆ Quarterly Metro Two-zone Peak Passes
- ◆ Monthly Metro passes - \$30 subsidy
- ◆ Parking fee reduction for carpools (2 or more, 16 and over)
- ◆ \$35 vouchers/quarter for campus book store to registered carpools, bicyclists and walkers

Spokane Community Colleges – Implemented 1993

- ◇ Funded through WSDOT grant (through June 1999)
- ◇ Offered to faculty and staff
- ◆ \$5/month transit subsidy, plus free parking
- ◆ 75% reduction on parking fees for carpool, vanpool
- ◆ Free parking to walkers, bikers for 2 times a week for five months

University of Washington, U-Pass – Implemented 1991

- ◇ Funded through user fees (48%), parking fees (37%), parking fines(5%) other (10%)
- ◇ Offered to faculty, staff, and students
- ◆ Free transit passes on Metro and Community Transit
- ◆ Free carpool parking (3 or more)
- ◆ Up to \$40 for vanpool fares
- ◆ Discounted daily parking passes

Western Washington University – Implemented 1994

- ◇ Funded through parking fees
- ◇ Offered to faculty, staff, and students
- ◆ Bus shuttle service from outer (free) parking lots to campus

Attachment B
Agencies Receiving Subsidy Grants
(As of April, 1999)

Attorney General Office	\$25,500
Department of Agriculture	\$2,520
Department of Health (Eastside Plaza)	\$3,120
DSHS, King County	\$690
General Administration	\$9,000
Labor and Industries	\$9,000
Seattle Community College (3 Campus)	\$75,675
The Evergreen State College	\$900
Washington State Patrol	\$7,200
WSDOT	\$75,864

TOTAL:	\$209,468
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Attachment C
Employer Services Grant Program to State Agencies
1998 – 1999

In July 1998 the CTR Office at the Department of Transportation accepted applications for its Employer Services Grants. The grants were to be used to overcome barriers to reducing single occupant vehicle trips coming to the worksite. CTR-affected employers in Clark, King, Kitsap, Pierce, Snohomish, Spokane, Thurston, Whatcom and Yakima Counties were eligible to apply.

Summary of Employer Services Grant Requests:

- ◇ 139 applications were received for a total of \$2.85 million (includes public and private employer requests)
- ◇ 40 requests (28%) were funded for a total of \$500,000 (17.5%)
- ◇ 43 requests (\$787,585 – 27.6%) were from 16 state agencies (including 5 colleges) representing 31 worksites in 6 counties
- ◇ 11 (27.5%) of the funded grants support state agency projects for a total of \$101,800 (20.4%)
 - 7 state agencies (including three colleges) received grant funds, representing
 - 10 state worksites in 5 counties

Summary of State Agency Grant Requests:

- ◇ 21 (\$378,168) of the requests were to support agency CTR incentive and subsidy programs: 10 of the requests received funding for a total of \$74,650 (19.7%)
 - 10 (\$190,218) requests to subsidize two or more modes: 3 received funding for a total of \$14,500 (7.6%)
 - 4 (\$104,200) requests for transit subsidies: 2 received funding for a total of \$39,200 (37.6%)
 - 4 (\$63,900) requests for vanpool subsidies: 2 received funding for a total of \$3,100 (4.85%)
 - 2 (\$16,250) requests for carpool incentives: 1 received funding for a total of \$14,250 (87.7%)
 - 1 request (\$3,6000) for telework and compressed workweek incentives – funded
- ◇ 12 (\$223,387) requests to support biking and/or walking facilities
 - 2 received funding (one partially) for a total of \$27,150 (12.15%)
- ◇ 10 (\$186,030) additional requests did not receive funding:
 - 4 (\$80,647) requests for telework equipment and/or training
 - 3 (\$55,183) of the requests were to meet staffing needs
 - 1 (\$5,700) request was for a bus stop and shelter
 - 1 ((\$1,500) for CTR informational brochures
 - 1 (\$43,000) for a ridematch system

Grant Requests by Agency

Funded Requests

- ◇ **DSHS:** 14 requests (\$257,461) – 3 funded (\$9,500)
- ◇ **Corrections:** 7 requests (\$38,952) – 3 funded (\$20,650)
- ◇ **Eastern Washington University:** 3 requests(\$97,000) – 1 funded (\$34,800)
- ◇ **Everett Community College:** 3 requests (\$31,000) – 1 funded (\$6,000)
- ◇ **Department of Health, Eastside Plaza:** 2 requests (\$6,100) – 1 funded (\$3,600)
- ◇ **The Evergreen State College:** 2 requests (\$44,100) – 1 funded (\$1,100)
- ◇ **General Administration** (State Agency CTR Program for Capitol Campus): 1 request (\$45,950) – partial funded (\$26,150)

Unfunded Requests

- ◇ **Attorney General:** 1 request (\$4,400)
- ◇ **Ecology:** 1 request (\$13,800)
- ◇ **Employment Security:** 1 request (\$34,783)
- ◇ **General Administration** (Agency): 1 request (\$48,244)
- ◇ **Office of the Administrator of the Courts:** 1 request (\$10,000)
- ◇ **Spokane Community College:** 1 request (\$18,895)
- ◇ **Tacoma Community College:** 1 request (\$7,400)
- ◇ **Utilities and Transportation Commission:** 1 request (\$6,500)
- ◇ **Washington State Patrol:** 1 request (\$30,000)
- ◇ **WSDOT:** 2 requests (\$93,000)

Attachment D

Summary of WSDOT Employer Services Grant Program 1998-99

State Agency Requests

Category/ Sub-Category	Agency	Program Description	Amount Requested	County/City	Funded/ Unfunded
Bicycle Storage	Administrator for the Courts, Office of	Provide secure dry storage for 12 bikes	\$10,000	Thurston/ Olympia	Unfunded
Incentives/Mix	Attorney General's Office	Set up monthly drawings for prizes with eligibility based on "alternate commuter" status.	\$4,400	Thurston/ Olympia	Unfunded
Staffing	Department of Ecology	Funding for part time staff member: "Walk Our Talk Coordinator"	\$13,800	Thurston/ Olympia	Unfunded
Bus Shelter	DOC: Airway Heights Corrections Center	Construct bus shelter	\$5,700	Spokane/ Airway	Unfunded
Telework Equip.	DOC: Airway Heights Corrections Center	Purchase of "portable data processor" to facilitate teleworking	\$3,751.50	Spokane/ Airway	Unfunded
Staffing	DOC: Airway Heights Corrections Center	Funding for part time staff member "CTR Assistant", to coordinate CTR program	\$6,600	Spokane/ Airway	Unfunded
Subsidy/ Bus	DOC: Airway Heights Corrections Center	Transit pass subsidy of \$10/month per employee + in house promotion to encourage bus use	\$4,400	Spokane/ Airway	Funded
Subsidy/ Carpool	DOC: Airway Heights Corrections Center	\$25/month subsidy per employee for carpool commuting 60% of all work days	\$14,250	Spokane/ Airway	Funded
Subsidy/ Mix	DOC Pine Lodge Per-Release	Provide subsidies of \$5/month for employees who carpool and \$2.50/month for employees who ride the bus	\$2,250	Spokane/ Medical Lake	Unfunded
Subsidy/ Vanpool	DOC: Washington Corrections Center for Women	Vanpool pilot program: funds for up to 8 riders /day during initial phase. Program would become self supporting later.	\$2,000	Pierce/ Gig Harbor	Funded
Subsidy/ teleworking	DOH: Eastside Plaza	\$15/month voucher for employee that teleworks or works compressed weeks.	\$3,600	Thurston/ Olympia	Funded
Bicycle	DOH: Eastside Plaza	Build roof over existing bike stand	\$2,500	Thurston/ Olympia	Unfunded
Subsidy/ Mix	DSHS: Centennial I & II	Create subsidies for alternates to SOV commuting.	\$3,700	Pierce/ Tacoma	Funded
Subsidy/ Mix	DSHS: Central Agency	Employees to receive subsidy of up to \$2/day of participation in vanpools, carpools (over 3 people) and transit	\$49,324.44	Thurston/ Olympia	Unfunded

Summary of WSDOT Employer Services Grant Program 1998-99

State Agency Requests

Category/ Sub-Category	Agency	Program Description	Amount Requested	County/City	Funded/ Unfunded
Subsidy/ Bus	DHS: DCS	Spend \$3,500 per month on transit passes for employees. No employee who has a parking space would be eligible for subsidy	\$35,000	King/ Seattle	Unfunded
Subsidy/ Vanpool	DSHS: Eastern State Hospital	Implementation of a vanpool from hospital to link with bus system	\$15,000	Spokane/ Medical Lake	Unfunded
Subsidy/ Mix	DSHS: Fircrest	Bus, vanpool, and carpool subsidy of \$30/month per employee; Biking and walking subsidy of \$20/month per employee	\$15,000	King/ Shoreline	Unfunded
Bicycle Shed	DSHS: Frances Haddon Morgan Center	Construct covered, lighted bike shed for 20 bikes	\$6,000	Kitsap/ Bremerton	Unfunded
Subsidy/ Mix	DSHS: King Eastside CSO	Carpool subsidy of \$16/month per employee, bus subsidy of \$32/month per employee	\$4,800	King/ Bellevue	Funded
Subsidy/ Mix	DSHS: OB2 Worksite	Subsidize bus passes and vanpools and provide parking incentives	\$50,000	Thurston/ Olympia	Unfunded
Lockers	DSHS: OFC	Provide lockers for bikers and walkers	\$2,500	Thurston/ Olympia	Unfunded
Brochures	DSHS: OFC	Creation of an informational packet to educate employees as to the non-SOV commuting alternatives	\$1,500	Thurston/ Olympia	Unfunded
Bicycle Path	DSHS: Rainier School	Creation of 1 mile bike path from the school to the town of Buckley	\$50,000	Pierce/ Buckley	Unfunded
Bicycle Lockers/Maps	DSHS: Rainier School	Purchase and install bike lockers for 20 bikes + maps for biking and walking	\$1,000	Pierce/ Buckley	Funded
Subsidy/ Mix	DSHS: Rainier School	Provide incentives and rewards to non-SOV commuters	\$2,000	Pierce/ Buckley	Unfunded
Bicycle Facilities	DSHS: Western State Hospital	Create parking for 24 bikes, 50 lockers and 4 showers + small lounge with kitchen	\$21,636.80	Pierce/ Tacoma	Unfunded
Subsidy/ Bus	Eastern Washington University	Enhancement of pre-existing CTR plan to include increased subsidy on purchase of bus passes and reduction of parking fee	\$34,800	Spokane/ Cheney	Funded
Bicycle Facilities	Eastern Washington University	Purchase and install 24 bike lockers and provide clothing lockers and shower access for bikers	\$16,400	Spokane/ Cheney	Unfunded
Subsidy/ Vanpool	Eastern Washington University	Create van service for commuters in suburbs	\$45,800	Spokane/ Cheney	Unfunded
Staffing	Employment Security	Funding for staff member: "Rideshare Coordinator"	\$34,783	Snohomish/ Everett	Unfunded

Summary of WSDOT Employer Services Grant Program 1998-99

State Agency Requests

Category/ Sub-Category	Agency	Program Description	Amount Requested	County/City	Funded/ Unfunded
Subsidy/ Mix	Everett Community College	Carpool subsidy of \$12/month per carpool, bus subsidy of \$10/month per employee	\$6,000	Snohomish/ Everett	Funded
Bicycle Lockers	Everett Community College	Purchase and installation of 5 bike lockers	\$10,000	Snohomish/ Everett	Unfunded
Telework/Equip/ Training	Everett Community College	\$10,000 towards the purchase of portable computers, \$5,000 for training and materials	\$15,000	Snohomish/ Everett	Unfunded
Bicycle Cages/racks	GA: CTR Program	Purchase and install 16 bike racks and 6 bike cages	R: \$45,950 A: \$26,150	Thurston/ Olympia	Funded
Subsidy/ Mix	General Administration	Offer a subsidy of \$2/day per employee who uses an alternate for of transportation to commute	\$48,244	Thurston/ Olympia	Unfunded
Telework Equip.	Spokane Community College	Purchase of 5 additional laptops	\$18,895	Spokane/ Spokane	Unfunded
Bicycle Lockers	Tacoma Community College	Purchase of 4 bike lockers and bike tool kit	\$7,400	Pierce/ Tacoma	Unfunded
Subsidy/ Vanpool	The Evergreen State College	Creation of daily van service from TESC to Lacey	\$1,100	Thurston/ Olympia	Funded
Ridematch System	The Evergreen State College	Develop electronic ride matching system for TESC students and employees accessible on the internet	\$43,000	Thurston/ Olympia	Unfunded
Subsidy/ Mix	Utilities and Transportation Commission	CTR subsidy pilot program: \$80-\$100/month incentive for non SOV commuting	\$6,500	Thurston/ Olympia	Unfunded
Telework/Equip/ Training	WSDOT: CTR Office	\$18,000 for telework training, \$25,000 for portable computers	\$43,000	Thurston/ Olympia	Unfunded
Shower/Lockers	WSDOT: South Central Region	Construct facility with lockers and showers for bikers and walkers	\$50,000	Yakima/ Yakima	Unfunded
Subsidy/ Bus	Washington State Patrol	Purchase bus passes for employees at \$20/month per employee	\$30,000	Thurston/ Olympia	Unfunded